



SCHOOL LEAVING CERTIFICATE

School Leaving Certificate is an important document which needs to be submitted at the time of admission to a new school or an institute/college. It includes important details such as Admission number, class last attended, subjects studied, reason of leaving school, and pass/fail in last class.

The request for school leaving certificate in any academic session is supposed to be intimated to the school before 31st March of the session. If it's intimated after the commencement of the session, school fee will be charged for the month in which the application for School Leaving Certificate is submitted to the School.

School leaving certificate will be issued, after 20-30 working days after a hand written application is submitted to the school as per the guidelines of DOE.